

SNETTISHAM MEMORIAL VILLAGE HALL & PLAYING FIELD

Charity No. 304065

MINUTES OF THE MEETING HELD ON MONDAY 4th SEPTEMBER 2023

Present: Peter Bradshaw (PB); Arthur Clarkson (SC); Linda Standeven (LS); Jan Sexton (JS); Jackie Walker (JW); Paul Herbert (PH); Rebecca Chilvers (RC); Val Douglas (VMD); Ross Hunter (RH); Jacqui Penty (JP)

1. PB welcomed all to the meeting. Apologies for absence – None
2. Chairman's Report – my thanks to our officers for their work during this period.

My thanks to our fund raising ladies for their continued work on events that have been held to raise funds for the MHT.

My thanks to all who helped support the fundraising at the recent village fete and any bar work carried out.

My thanks to Rebecca for chasing the school and headmistress re getting the overgrowth cut back.

My thanks to Jackie, Arthur and Linda who supported the Allotment car boot on 20th August – this was a very successful event. Also a big thank you to all who supported the Pavilion car boot on Bank Holiday Monday and to Hope for her assistance in the kitchen.

Also a big thank you to all who supported the car boot kitchen last Sunday.

Grass cutting – my thanks to Linda and John for their continued support. A full weed spray has been actioned by me around the Pavilion and field and the Memorial Hall.

My thanks to David Bocking for acquiring four bags of shingle to top dress the entrance area on the roadside to the field.

Our water heaters are being serviced on 6th September.

My thanks to anybody I may have missed.

3. Minutes of August 2023 agreed and signed.
4. Matters arising from the Minutes – None
5. Treasurers Report – RH had previously emailed up to date accounts to all – hard copies were not available but would be provided at next meeting – and he ran through the income / expenditure for the month.

LS enquired about Eon / power from the solar panels – RH confirmed Eon had no record of them being registered hence there was no supply.

RH advised the ongoing saga with Barclays was hopefully nearly resolved.

Rents – whilst discussing finances PB advised we need to submit an account to the school - they have use of the car park, MUSA for which they make a financial contribution but nothing was charged for the use of the field. RH suggested we increase their contribution by 10% in line with inflation therefore it would now be £550 for use of car park and £110 for the MUSA per annum.

All present were in favour of these increases.

6. Car Boot Financial Review – PB reported the recent Bank Holiday car boot made £1238.62 – expenses deducted of £254.59 leaving a clear profit of £984.03.
7. Pavilion Minutes – Update and Financial Review – PB circulated up to date accounts and minutes from 23 rd August meeting for the Pavilion Project. The amount raised to date is £222,679.37. There is an application to the off shore wind company for a grant of £50,000 and we should know the outcome within the next few days.
Monies from the Bank Holiday car boot and the recent Barn Dance were included with a few expenditures still to pay from the barn dance event. Also, towards end of year can look to applying to Norfolk County Council again for further funding.
Re the minutes, PB advised there was a lady in the village who has offered to assist with fundraising. The committee are also looking at other experts in areas including VAT, etc. They are looking to get RH (Treasurer) and Wheelers (Financial Advisers) on board – RH reiterated a good source for help and advice was the grant people he had met (as per July minutes).
8. Cleaner Update – RC advised she had emailed several people but they had not responded – until she had a full job description of our requirements she was unable to advertise/progress this further.
LS to liaise with John to provide a full scope of work.
9. Hall – Future Projects / Roof Repairs - PB enquired where we were with replacing the Hall curtains- LS advised this was still ongoing to get a reasonable quote. LS has list of sizes which RC requested a copy so she could assist.

PB advised the roof had problem on the corner with some slates missing – he hoped to have a man attending in the next few days. Longer term, we had included a new bar area in our business plan – suggested we get quotes then try for grants and perhaps enlisting help of an architect.

RH enquired if we had advanced the fire escape repairs – PB advised whilst this was not urgent, the cost from the original quote of £1400 had probably increased – PB to speak to his contact.

10. Pavilion Shut Down Request – PB advised that when Cricket finishes in his opinion it would be advisable to shut down the Pavilion turning off all utilities to save money. Junior Football do not use the Pavilion but PB will enquire if they need use of the toilets
All agreed for Pavilion to be shut down.

11. Children's Xmas Party – RC confirmed she had made a start on the tickets – maximum number of children will be 70 with 1 adult per child and maximum 2 adults per family.

12. AOB – JS – requested LS receives a payment towards petrol/car use as she has driven to Kings Lynn etc purchasing car boot food and restocking the bar – it was agreed to pay her mileage of 45p per mile - proposed JS; seconded JW with all in favour.

LS – requested the fencing stored in her garden be used/moved – PB agreed to get it moved.

LS – enquired if the TV she has is still required – RH advised it was.

LS – required help for a bar on Saturday – AC to assist.

LS – Flea Market – we have been asked to swap our date from October to 23rd September – JW to assist.

LS – re the scarves Parish Council had from Turkey – people are coming over so we need to have them displayed- previously agreed to put them in the glass cases – Council meeting on 12th September they will look.

LS - enquired if we have a dedicated email address as one is required for the card machine. RH advised we are nearly ready and he will assist with the setting up.

JP – thanked all who helped at the PC boot fair and for the grass cutting in the play area. She thought a man was being paid to do this

work but in the event he is not then she will recommend the MHT get paid.

PH – advised the Cricket Club will continue with grass cutting to keep their area neat.

PH – advised of a large weed/ivy plant growing up MHT wall viewable from the R&C – thought this may cause problems with guttering.

PB – Mowers update- both are now up and running – good support from Lawnboy who have spoken to the company so we may not be charged for the new belt.

Meeting closed at 08.05pm

Signed Date

Date of next meeting – 2nd October 2023 @ 7.00pm