

## **SNETTISHAM MEMORIAL VILLAGE HALL & PLAYING FIELD**

**Charity No. 304065**

### **MINUTES OF THE MEETING HELD ON MONDAY 5<sup>th</sup> JUNE 2023**

Present: Peter Bradshaw (PB); Arthur Clarkson (AC); Linda Standeven (LS); Jan Sexton (JS); Jackie Walker (JW); Paul Herbert (PH); Rebecca Chilvers (RC); Ross Hunter (RH)

1. PB welcomed all to the meeting. Apologies for absence – Val Douglas
2. Chairman's Report – my thanks to our officers for their work during this period. My thanks to all who have taken on extra responsibilities. Barclays account problems- we are progressing slowly.  
My thanks to our fund raising ladies for their continued work on events that have been held to raise funds for the MHT – I.e. coffee mornings and for all other work undertaken over the past month and to all who have donated items for sale.  
I would like to thank all for their help and support running the car boot on Monday – great job and great support from a number of organisations who we spoke to.  
Grass cutting is ongoing now in partnership with CGM – first round of spraying is nearly completed.  
My thanks to the Cricket Club and Paul for their tidy up operation.  
My thanks also to Kelvin from the junior footballers for his tidy up in the container.  
Public meeting discussion to be in the main agenda.  
My thanks to anybody I may have missed.
3. Minutes of May 2023 agreed and signed.
4. Matters arising from the Minutes – None
5. Treasurers Report – RH had previously emailed to all up to date accounts – however many had been unable to open the attachment. They are still in a transition period between RH and LS but RH is moving towards electronic system and online banking. He is also working on forecasting/ projections for the year ahead building in anticipated expenditure such as new curtains; repairs to fire escape and new bar area. The Parish Council gifting us the new grass cutter has greatly helped our bank balance – JS to write thank you letter to PC .

The Pavilion historically runs at a loss.

Ahead of our next meeting RH to prepare fully costed projections and PB requested he also presents accounts from April to date. PB also queried how the accounts will be presented to the Charity website – RH advised the accounts will be linked to bank account and will be accessible to be printed off.

PB asked LS if paperwork has gone to auditors- LS will action.

RH asked who had access to MG Investors account – LS and PB will look into setting up access for RH.

6. Machinery Update – PB reported the new machine has arrived and does all that is required from it. Lawnboy have prepared the invoice today and sent direct to Parish Council.  
PB advised the strimmer will soon need repairing.
7. Grant Applications – I.e. bar extension / meet the funders – PB had sent information to all re the opportunity to go along to Borough Council in Kings Lynn to see what funding is available – RH advised he may be able to attend – PB advised he will need to book.
8. Electrical Inspection Required – PB advised it is now due as it is a yearly requirement by law – we use Lighthouse @ Hunstanton and he will get it booked in – as they did the installation it is hoped it will just be an inspection for approximately £200. PB to look into setting up a trigger reminder so it is logged annually.
9. Pavilion Extension – Current Situation – PB had sent to all a copy of a letter sent by Chairman of Subgroup to the Parish Council. Everyone was very disappointed with the events at the meeting and the outcome – some of the comments made by those attending were quite absurd.  
PB advised the subgroup have since had a meeting and are still very positive with taking the project forward – they are awaiting a response from the PC re the letter sent. He was very disappointed especially in view of the original enthusiasm from over 360 supporters at the time of the projects launch.  
RH asked if there was a Plan B – maybe looking at a smaller upgrade PB advised that would take us back to start as we would need to apply for Planning Permission / draw up new plans, etc and that would all be very costly and we may lose some of the pledges / money already donated.

PB emphasised we must make a start before December to secure BC grant – Artelier are looking at what we can start to meet these conditions.

RH requested any letters like that sent to PC be seen by Trustees before sending for their approval – PB thought under the terms of reference this would not be necessary - general consensus of those present was such letters should be seen prior to sending – PB to take request back to subgroup.

10. Review Works Schedule – PB ran through previously issued outstanding jobs list.

11. AOB – **JS** – WI have requested loan of tombola drum for use at their Open Day on 24<sup>th</sup> June – agreed.

**RC** – enquired if the internet is working considering we have paid but it has not been useable- whoever telephones BT need to be in the Hall as resets, etc will be required on the router.

**RC** – enquired if we have a date for the next Bingo – LS suggested the ladies working group get together to plan events. JW asked we if we could put posters/flyers around as many of the older villagers do not use the internet.

**PH** passed cheque from Cricket Club to LS.

**LS** – two upcoming events requiring bar – 17<sup>th</sup> June – JS to assist 30<sup>th</sup> June – AC to assist

Also on 19<sup>th</sup> August bar will be required but LS will not be available.

**LS** – asked if there was any way to thank all who helped us at car boot – PB advised he had already thanked all by email.

**JW** – reported of a villager who had spoken to her and JS at the end of last car boot suggesting no trustees had been present to run their own event – he was told this was not the case and all had given their help and time.

Meeting closed at 08.10pm

Signed ..... Dated .....

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**Date of next meeting – 3<sup>rd</sup> July 2023 @ 7.00pm**

