SNETTISHAM MEMORIAL VILLAGE HALL & PLAYING FIELD

Charity No. 304065

MINUTES OF THE MEETING HELD ON MONDAY 3rd FEBRUARY 2020

Present: Peter Bradshaw (PB); Jean Parkes (JP); Arthur Clarkson (AC); Jan Sexton (JS); Paul Herbert (PH); Dee Burak (DB); Stan Burak (SB); Ian Goddard (IG); Robbie Kerr (RB)

Visitors: Tim Clarey; Liam & Stephen - Football Club

David Bocking presented a cheque to PB from the now retired Events Committee

1. Welcome from Chairman
2. Apologies for absence; Rita Fry; Linda Standeven; Val Douglas
3. Chairman's Report – Thank you to all re the bingo over the past month and to all who help with tables and preparation and to our two callers.
   Thank you to our officers for all works they have actioned over the past month.
   Thank you to all who supported the recent meeting with the Parish Council.
   My thanks to the bar team for their excellent work Saturday evening.
   I would like to pass on our thanks to Sheridan who is cleaning while John and Linda are away.
   I am happy to report that I have now collected our grill frame from our local blacksmith to protect the meters over at the Pavilion – this now just needs fitting.
   The floodlight equipment has been delivered and work has commenced – all trenches have been dug and all cables laid. The floodlight poles have been erected – there has been an issue with the lamp brackets which are incorrect – replacements will not be with us until 10th February.
   The floodlight grant first payment has been made and received by us – we have also received the council grant towards this project.
   You may have noticed that part of the football pitch has been flooded – my thanks to John who has helped me to resolve this issue and waters are now flowing freely and the field is draining nicely.

The Wicksteed order has been placed – a deposit paid and we are now awaiting a start date from them.
I have levelled and raked the Pavilion car park today – it just needs to dry out a little and then it can be reopened later this week until Wicksteed are on site.
The tractor has been booked in for a service.
A big thank you to anybody I may have missed who has helped in any way.

4. Minutes of January 2020 agreed and signed
5. Matters Arising from the Minutes - none
6. Treasurer's Report – current balance sheets were provided – DB advised of the £653.28 refund from the Utilities company.
7. Matters arising from the Treasurer's Report- PH queried the cleaning wage – PB advised this is still payable to the relief cleaner.
   The monthly payment sheet proposed for payment by AC; seconded by JS with all in agreement.
8. Meeting with Parish Council – PB circulated notes from meetings held on 22nd January – the first was with PB; Alf Todd; Simon Bower and Mark Fitzpatrick (MF) (Snettisham Schoo) to discuss their contribution towards the MUSA – MF confirmed the school trust would not be providing this money and the requirement for car parking in the Pavilion car park would cease as they had made provision within the school for this. MF referred to 'poor relationship' between MHT and school which PB was unaware of and was surprised as we have always allowed their use of all facilities completely free of charge – he challenged this and it referred back to when they were building the new classroom and did some damage on the Pavilion car park and we asked them to put it right. There had also been some conflict over a pipe which runs from the school down towards the tennis court area – they felt it is our responsibility as we had put it in but Peter contested this but advised he would dig it out. PB advised the MHT would now have no alternative but to charge the school for usage of the field and hall in keeping with other organisations as we cannot afford to subsidise them as we do not receive any public funding for these amenities – to date there has been no response from them.
   The second meeting was with Trustees (PB; JS; AC and LS) and Councillors (David Bocking; Alf Todd; Janet Todd; Robbie Kerr; A

Gascoigne and Simon Bowers)to discuss the way forward for the Pavilion project; MUSA and lighting. PB requested the Parish Councillors consider a grant for the sum of £4530 and for this to be added to the March agenda to pay towards the MUSA equipment due to the shortfall caused by the schools decision.

PB advised the MHT would still need to find approximately £2500 for fencing panels.

PB advised due to the good quality of the floodlights we may only need to use one side so they had been wired to allow for this.

Also discussed was the possibility of new villagers running SVEC – the previous Committee are awarding monies to varies village organisations and as a beneficiary PB wanted to say on our behalf a very big thank you for our cheque and advised £350 was earmarked for the moving of the storage container.

The meeting closed with all present agreeing quarterly meetings would be held on the basis only going ahead if there was a need.

9. Agree way forward on Pavilion re Document Info – PB circulated a copy of an email received from Charlotte Standard (Norfolk ALC Officer) re Custodian Trusteeship – this advice was to try to clarify the situation regarding ownership/custodian as per a letter sent to them by Simon Bower. PB advised over the past months he had spoken to various people including other parish councillors regarding our situation and he concluded it would appear if we want the PC to apply for grants, etc then they would need need to be in control of the whole project. There may be an opportunity when the legal documents are being drawn up for us to put in provisos and may even be a part of the management committee but this is all unknown at present. Following a full discussion by all present it was agreed it would be a long time before we could realistically invest in improvements and as nobody wished to see the building deteriorate, we should engage in talks with the PC and all involved organisations to investigate our options. IG requested we write to Mr Proctor to have a clear definition we can all understand – PB agreed this may be necessary.
10. Discuss Fees for Field 2020 – PB outlined we have had a lot of costs including the design teams who have still to be paid. Unfortunately, we need to raise money and we have to charge to cover our costs. Currently what we charge doesn't cover the costs even bearing in mind the work

done by volunteers and members of the Cricket and Football clubs. He felt with the differential on usage by the clubs this should impact on the fees paid – discussion was passed over to all present with RK and TC advising of their finances. PB appreciated the help provided on the Field by both clubs – he advised in LS absence she had left a message and thought a fair rent for the Cricket Club was £800 and he agreed with her - TC knew it would need to go up and felt this was reasonable.
JP – asked if the PC should be approached PB thought it was possibly not the right time to do this. It was agreed to leave the Football Club as is and raise the Cricket Club to £800 -Proposed by PB; seconded by AC with all in agreement.
J p asked for clarification regarding our charging the school £500 for their usage and extra for the Hall PB confirmed this would be the case.

11. Working Party re Pavilion Spring/Summer Tidy Up – PB circulated a list of jobs requiring attention – he ran through the work as listed and felt the work needed attention before the Cricket season began. He had spoken previously with RK who had kindly agreed the Football Club would look at the doors and other small repair jobs. He had emailed Michelle but still awaited her response – TC felt they would be able to assist and would get back to PB and the work would probably be done in the Spring - PB thanked him again for the money from the Co op and asked if anybody made any purchases to please keep receipts so we can submit them to Michelle. TC to advise which jobs the Cricket Club would take on so PB could organise volunteers for the remainder. PB advised the Hall needed a major tidy up - he was free Thursday morning if anyone else is available to help to clear gutters; clear up leaves, etc.
SB – queried if the garden area could be cleared to extend the Hall car park capacity – PB thought this would be too large/expensive a project to undertake.
12. AOB – **JS** advised of positive letter received from Lord Fellowes re our letter on donations – he thanked us for taking the time to keep him informed and was happy for us to use his money to improve the Pavilion by whatever means.
TC – advised Michelle has spoken to the Norfolk Cricket Board recently and they have said there is funding from the England Cricket Board – they have said that as the Snettisham CC doesn't own the Pavilion it is difficult to get funding however if the CC have a long term agreement for

rental then there may be funding available to help with the development of the Pavilion – these talks are in the early stages.
TC – the CC secretary had asked him to query an event on the field on the 15th August in the morning as it may clash with a cricket fixture – it is thought it is a Parish Council function so they should contact Simon. PB confirmed we had asked PH to keep all Bank Holidays free as we will be running Boot Fairs.

Date of next meeting – Monday 2nd March
AGM will be on 11th March 2020

Meeting closed at 8.20pm

Signed..... Dated .....